

Acceptable user policy for primary students, grades 3–5

There are certain rules concerning the use of electronic equipment that students in the school must follow.

Policy

Passwords and accounts

- Teachers have rights to access your account.
- If you have a personal password, don't share it.
- Don't try to find out someone else's password.
- Don't log into someone else's account without permission.
- Tell the teacher if you think someone has been into your account without permission.
- Always log out from your account when you leave the computer.

Behaviour

- Be respectful of other students and their work.
- Do not open or make changes to another person's work without permission.
- Treat all computer equipment respectfully and appropriately.
- Close all iPad applications when finished.
- Always close iPad cover when transporting.
- Do not attempt to delete or modify any applications on the computer or iPad.

Internet use

- Always give credit to the source of information.
- Only visit websites that are for school projects.
- Remember that everything you read online may not be true.

I agree to the following:

1. I will tell my teachers right away if I come across any information that makes me feel uncomfortable.
2. I will never send a person my picture or anything else without first checking with my teachers.
3. I will not play games without teacher permission.
4. I will not download music or video files from illegal sites and will ask teacher permission before downloading from legal sites.

Consequences

If I break any of the rules above, I understand that the following may happen:

1. I will attend a conference with my teacher about the rules.
2. My parents will be notified of the breaking of rules.
3. I may lose internet use and possibly computer use at school.
4. If I continue to break rules, there will be disciplinary actions.

Agreement

- I have read the above rules.
- I agree to follow these rules.
- I will act in a responsible and ethical manner.
- I understand the consequences for breaking any of the rules.

Parents – please read this over and discuss it with your child.

Student's signature _____ Date _____

Parent Signature _____ Date _____

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